

Calaveras Unified School District  
P.O. Box 788, San Andreas, CA 95249

**BOARD OF TRUSTEES  
MEETING MINUTES OF  
March 7, 2024**

**TRUSTEES PRESENT:** Lorraine Angel                      Matt Brock  
                                 Bryan Porath                                      Sherri Reusche

**TRUSTEES ABSENT:** Scott Crisp

**1. Call to Order**

President Reusche called the meeting to order at 4:30 p.m.

**2. Roll Call**

Superintendent Campbell took roll call. Trustees Angel, Brock, Porath and Reusche were present. Trustee Crisp was absent.

**3. Approval of the Agenda**

Approve the March 7, 2024 agenda.

**Motion to Approve: Porath    Second: Brock    Vote: 4-0 (Trustee Crisp absent)**

**4. Announcement of Closed Session Items**

**a) To Consider the Appointment, Employment Evaluation of Performance, Discipline, Dismissal or Complaint Regarding a Public Employee (Gov. Code 54957)**

1. Adoption, Resolution No. 2023/24-40 in the Matter of the Decision to Release and Reassign Certificated Administrator(s)

**b) Public Employee Performance Evaluation: Superintendent (Gov. Code 54947.5)**

**5. Public Comments**

Members of the CBAC spoke on budget related items.

**BEGIN CONSENT AGENDA**

**6. Consent Agenda**

Items on the Consent Agenda are considered routine and are approved with a single motion without discussion.

**7. Action Items Removed from the Consent Agenda**

The Board, staff, or members of the community may ask that items be taken off the consent agenda in order to make comments or ask questions.

**Vote on Consent Agenda:**

**Motion to Approve: Porath    Second: Angel    Vote: 3-1    Yes: (Angel, Brock, Reusche)  
No: (Porath)  
(Trustee Crisp absent)  
Motion Carries**

**a) Overnight Events**

Calaveras Track and Field students will be attending a track meet at Pacific Grove High School in Gilroy from March 29 to March 30, 2024. Accommodations will be at the Comfort Inn and transportation will be provided by CUSD. Chaperoning the event will be Doug Avrit, Bryan Harrison, Jason Wiess, Randi Scott, Mark Converse, Shawna Pinkston, Courtney Thornburg and Lisa Carey. This event is funded through the Calaveras Track and Field ASB account.

**b) San Andreas & West Point Kids Place Afterschool Program Fee Increases for 2024/25 School Year**

Kids Place Afterschool Programs was requesting an approval to increase the daily fee rates that are charged for services effective July 1, 2024. The amount of the increase is \$5.00 changing the daily rate per child from \$1.00 to \$6.00. The last parent fee increase was in July 2019. However, in order to maintain overall program services, it is recommended that the Board approve this increase.

**c) Jenny Lind, Valley Springs, & Mokelumne Hill Kids Place Afterschool Program Fee Increases for 2024/25 School Year**

Kids Place Afterschool Programs was requesting an approval to increase the daily fee rates that are charged for services, effective July 1, 2024. The amount of increase is for a total of \$5.00, charging the daily rate per single child from \$15.00 to \$20.00, and from \$10.00 to \$15.00 for siblings. The last parent fee increase was in July 2014. However, in order to maintain overall program services, it is recommended the Board approve this increase.

**END CONSENT AGENDA**

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**8. Action on Items Removed from the Consent Agenda** - No items were removed

**9. Personnel**

**a) Routine Personnel Report**

**Motion to Approve: Brock    Second: Porath    Vote: 4-0 (Trustee Crisp absent)**

**b) All Personnel**

**1. CUSD Vacancies as of February 29, 2024**

The CUSD Vacancy report is a listing of all vacancies that the District is actively recruiting for at this time.

**2. CUSD Staffing Report as of February 29, 2024**

The CUSD Staffing report is the current listing of all active employees by site. You will notice any adjustments of staffing based on the Routine Personnel Report which indicates all new hires, retirements, and resignations.

**3. CUSD Leave of Absence List**

The CUSD Leave of Absence List is the listing of employees that have been board approved for a leave of absence for the 2023-24 school year.

**a)** Kristine Menard - July 1, 2023 through June 30, 2024 approved at the March 14, 2023 Board Meeting

**b)** Christina Blum - July 1, 2023 through June 30, 2024 approved at the May 23, 2023 Board Meeting

**4. Adoption, Resolution No. 2023/24-39 in the Matter of Intention to Terminate Certificated Employees Due to a Reduction of Particular Kinds of Services for the 2024-2025 School Year**

Board approval was requested to adopt Resolution No. 2023/24-39.

**Motion to Approve: Brock    Second: Angel    Vote: 4-0 (Trustee Crisp absent)**

**c) Classified Personnel**

**1. Classified Employee Summer Assistance Program**

Board approval was requested for the district to offer classified employees the Summer Assistance Program as outlined in AB1808. This program will impact the general fund with approximately 10.7058% for statutory costs which would impact the 2023/24 budget.

**Motion to Approve: Porath    Second: Brock    Vote: 4-0 (Trustee Crisp absent)**

**Personnel - Classified Personnel** - Continued

**2. Memorandum of Understanding (MOU) with California Employees Association (CSEA) Chapter 405**

Board approval was requested for the MOU between Calaveras Unified School District and CSEA for the reclassification of the Office Manager position at Food Services to a Food Services Office Manager position.

**Motion to Approve: Angel    Second: Brock    Vote: 4-0 (Trustee Crisp absent)**

**3. Memorandum of Understanding (MOU) with California Employees Association (CSEA) Chapter 405**

Board approval was requested for the MOU between Calaveras Unified School District and CSEA for the reclassification of the Secretary II position at Food Services to a Food Services Secretary II position.

**Motion to Approve: Brock    Second: Porath    Vote: 4-0 (Trustee Crisp absent)**

**4. Adoption, Resolution No 2023-24-41 in the Matter of the Reduction of Classified School Services for the 2024-2025 School Year**

The Superintendent recommended certain services now being provided be reduced for the 2024/2025 school year Board approval was requested to adopt Resolution No. 2023/24-41 in the Matter of Reduction of Classified School Services for the 2024-2025 school year.

**Motion to Approve: Angel    Second: Brock    Vote: 4-0 (Trustee Crisp absent)**

**d) Management/Confidential/ Supervisory**

**1. Updated Management Salary Schedule**

Board approval was requested for the updated Management Salary Schedule to include Director of Special Education.

**Motion to Approve: Brock    Second: Angel    Vote: 4-0 (Trustee Crisp absent)**

**2. Approval of Management Job Description**

Board approval was requested to approve the Food Service Supervisor job description. Job description includes updated duties and requirements. No change in salary.

**Motion to Approve: Angel    Second: Brock    Vote: 4-0 (Trustee Crisp absent)**

**3. Approval of Management Job Description**

It was recommended the Board approve the Executive Assistant to the Superintendent job description. No change in salary.

**Trustee Reusche motioned to bring this item back with certain changes/corrections  
Vote: 4-0 (Trustee Crisp absent)**

**10. Public Comment** - There was no public comment.

**11. Closed Session**

**12. Next Meeting/Adjournment**

There will be a Study Session of the CUSD Board on Thursday, March 14, 2024 from 4:30 p.m. to 6:30 p.m. The next regular session meeting of the CUSD Board is scheduled for Tuesday, April 11, 2024. This meeting will be held at the District Office Administrative Offices, Board Room. There will be a Closed Session beginning at 5:00 p.m. Open Session will begin at 6:00 p.m.

**President Reusche adjourned the meeting to Closed Session at 4:55 p.m.**

**13. Reconvened to Open Session** - The Board reconvened to open session at 6:40 p.m.

**14. Report of Action taken in Closed Session**

President Reusche reported the Board voted 4-0 (Trustee Crisp absent) to adopt item 4. a) 1. Resolution No. 2023-24-40.

**President Reusche adjourned the meeting at 6:41 p.m.**

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Mark Campbell, Superintendent  
By Kimberly Hayes